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*Office Memorandum* • UNITED STATES GOVERNMENT

TO : Director of Training  
 THROUGH: Deputy Director of Training  
 FROM : Registrar/TR

DATE: 26 November 1958

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SUBJECT: Weekly Activity Report No. 47  
 19 November - 25 November 1958

Document No. 5NO CHANGE in Class. ☐☐ DECLASSIFIED

Class. CHANGED TO: TS S (C)

DDA Memo, 4 Apr 77

Auth: DDA REG. 77/176

Date: 09 MAR 1978 By: I. SIGNIFICANT ITEMS:

None

II. OTHER ITEMS:

1. For the SAIS conference "The Challenge of Soviet Bloc Economic Expansion" we had 12 applications for six slots. After close screening of the requests, half of the slots were given to DD/I and one each to the PP, CI, and Commercial Staffs. Letters of instruction and conference brochures have been sent to the selected individuals.

2. Administrative arrangements have been completed for the attendance of Dr. Otto Guthe at the Brookings Institute Conference, "The Executive and Science" to be held in Williamsburg, Virginia, from 30 November to 12 December 1958.

3. Special arrangements were made by  for the shipment of household effects of  Washington to . These effects had been enroute from  for the past three months, and had just recently been delivered to  Virginia. Ordinarily, arrangements for a  shipment are handled by the individual concerned, but since it would have been very difficult for  to come to Washington for a couple of days,  agreed to represent himself as  and get the shipment on its way.

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25X1 4. We have six employees scheduled to attend the Weapons Advanced Orientation Course at Sandia Base, New Mexico beginning 1 December 1958. The present airlines strikes are causing havoc with transportation plans. We have checked to ascertain if the Pentagon is planning any special transportation for Defense employees (approximately 70) scheduled to attend this program, and were told that no special arrangements are contemplated. Some of our people will travel by rail; other by air via Denver. This would be a good opportunity for outside business for [ ] except for the factors of security and the need for the vehicle for the VIPs early next week.

5. The final text of OCB's report, U.S. Employees Overseas, was reproduced through PPS/TR, and distributed by us to Chiefs, OS, LAS, IS and A&E, i.e., those who had received drafts of the text. Originally, we could get only two copies of the final report. [ ] wanted one for retention; he planned to have [ ] his secretary, type a copy. Better still, she obligingly typed masters from which our required number was reproduced, then sent to us for distribution.

6. [ ] this past Monday to discuss matters related to the Agency's Language Qualifications Register. (Mary's primary responsibility is to eliminate the 20% delinquency in submissions of Language Data Records. She mentioned the delinquency leans heavily to the DD/I.) It appears that we can have more information in more usable ways, but the time lag between the information and publication will be lengthened.

DD3 7. In the Military Review for December 1958, there appears an article by the Commandant, U. S. Army Language School entitled "The Soldier's New Sidearm: Languages". The article is tilted toward self-preservation of the School and its facilities, but one possible innovation there may have some benefit to us. The School will soon "offer refresher language training to personnel of active U.S. units as well as to members of Reserve units who have foreign language abilities and wish to keep them up through individual study," through the department of non-resident instruction. I can foresee that we could accommodate some of our [ ] personnel, if the system turns out to be a good one.



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DDS 8. During the week 19 November - 25 November 1958, there were 966 persons enrolled in OTR conducted training. The breakdown for enrollment is as follows:

141 enrolled in 28 classes (10 languages) before hours

112 enrolled in 24 classes (11 languages) after hours

255 enrolled in 41 classes (14 languages) during hours

10 enrolled in 2 area courses

13 enrolled in 1 SIC course

115 enrolled in 6 Operations School courses

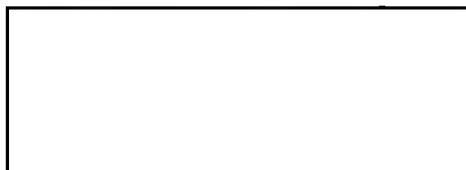
225 enrolled in 9 Intelligence School courses

59 enrolled in the JOT Program

12 Reserve Officers enrolled in War Plans

14 enrolled from other Government agencies

10 Dependents



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Attachment